

April 16, 2024

The regular meeting of the Board of County Road Commissioners of Leelanau County was called to order by Chairman Robert Joyce at 9:00 am on Tuesday, April 16, 2024 at 10550 E. Eckerle Road, Suttons Bay, Michigan. Present: Chair Robert Joyce, Vice Chair Jim Calhoun, Members Garth Greenan and Greg Mikowski. Member John Popa was excused. Also present: Manager Brendan Mullane, Engineer Craig Brown, Fleet/Facilities Manager Tim Trudell, Engineer Technician Mike Foster and Finance Manager/Secretary to the Board Susan Boyd. Public invited to attend via GoToMeetings link.

Agenda: Calhoun requested that the Road Tour be added as Item #1 under Discussions. Agenda approved as modified.

Minutes from the April 2, 2024 regular meeting – approved as presented.

Public Comments: None.

Communication Items: None.

Appointments: None.

Discussions:

1. Road Tour

Calhoun requested that a date for the road tour be set after Popa's return and suggested projects to be included. Joyce requested that some of the projects scheduled for this year be included on this tour as well as a fall tour for a before and after comparison. Tentative timeline set for end of May or early June.

Staff Reports:

Mullane: Last two township presentations are scheduled for May 8th and 9th. Met with Leelanau County Drain Commissioner to review planned drainage districts. Attended meeting with other area road commissions coordinated by Networks Northwest. Budgeted projects were reviewed in terms of financial resources and crew availability to confirm manageability and will be reevaluated later in the summer. Crews are sweeping, grading, and clearing brush. Trudell has completed a draft of the Facilities Asset Management Plan which will be refined and modified based on continued research of what other road commissions have done. Estimate for Little Traverse Lake Road is based on the road commission doing the dirt work in order to manage costs and Elmers doing the paving. John Schaub retired after 34 years of service. We wish him all the best! Calhoun asked if the tower installation in Leelanau Township was on hold. Mullane confirmed that there were zoning approval issues and the project will now go back to the township.

Brown: Construction of shear pin connectors on the CR 651 bridge over the Cedar River was completed three days early and paperwork has been submitted to MDOT for approval. The bridge deck and approaches are being evaluated for possible resurfacing. Crossing #3 of the Crystal River crossing project is on schedule for construction this fall. Pre-construction meeting for CR 614 (Gallivan Road) is scheduled for April 18th. Preliminary grade inspection plans are under review for the two RTF projects on CR 626. Greenan asked if the placement of the shear pins would interfere with resurfacing the bridge. Brown confirmed that the pins are far enough below the surface that there would be no issue. The bridge will remain on the same biannual inspection schedule.

Trudell: Two of the new plow trucks were prepped for upfitting and delivered to Shults Equipment last week. Sanders for the other two new trucks have been rebuilt. Clean up of the grounds area at Maple City will be included in the summer maintenance projects. The drone survey of material stockpiles has been scheduled for April 20th. The other two new plow trucks have been delivered and are being prepped for upfitting. It has yet to be confirmed where they will go for completion. Two new pickups are scheduled to be built in early May. Attended annual CRASIF Safety Summit in Gaylord. Mike Phillips of MCRCSIP will be here next week for traffic control and MISSDIG training. A mechanic and two drivers attended training for the new distributor at Etnyre last week.

Old Business:

1. Authorization for staff to submit cost share agreement to Cleveland Township for Little Traverse Lake Road.

Mullane requested formal authorization for the agreement with the township. The total projected cost is \$314,127 with the road commission providing in kind services by doing the undercutting. The agreement is a 60/40 split with the township covering 60% of the final cost.

Motion by Greenan, supported by Calhoun to authorize staff to propose a 60-40 cost share with Cleveland Township for the reconstruction of a portion of Little Traverse Lake Road for a total of \$314,127.00 dollars as laid out in attached estimate dated March 18, 2024, and to execute the agreement in the best interest of the Leelanau County Road Commission.

Discussion: Greenan asked if any DEQ permits were required. Brown confirmed that none are.

Roll call vote: Ayes: Mikowski, Greenan, Calhoun and Joyce. Nays: None. Motion is hereby approved.

New Business: None.

Public Comment: None.

Next Meeting: Scheduled for May 7, 2024 at 9:00 am.

Staff Comments:

Trudell clarified that it was a 70% complete draft version of the Facilities Asset Management Plan. He also confirmed that no core drilling had ever been done at the pit site and that there is a very short supply of stone for gravel. An RFP will have to be issued for core drilling services.

Commissioner Comments: None.

With no more business to conduct, Joyce adjourned the meeting at 9:25 a.m.

BOARD OF COUNTY ROAD COMMISSIONERS
OF LEELANAU COUNTY

By _____
Robert Joyce, Chairman

Attest: _____
Susan Boyd, Secretary to the Board